



# Board of Adjustment Staff Report

Meeting Date: August 5, 2021

Agenda Item: 9A

ADMINISTRATIVE CASE NUMBER: WADMIN21-0008 (Tahoe Forum)

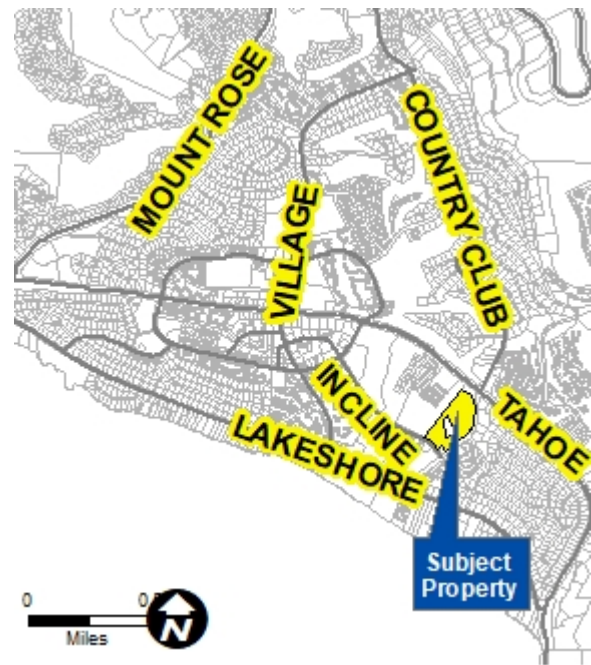
BRIEF SUMMARY OF REQUEST: An outdoor community event for the Tahoe Forum

STAFF PLANNER: Planner's Name: Julee Olander  
Phone Number: 775.328.3627  
E-mail: jolander@washoecounty.us

### CASE DESCRIPTION

For hearing, discussion, and possible action to approve an administrative permit for an outdoor community event for the Tahoe Forum featuring speaker Sir Richard Branson. The free event will be held at the Sierra Nevada College campus at 291 Country Club Drive on September 18, 2021, from 2:00 p.m. to 4:00 p.m. with approximately 800 people in attendance. Parking will be available at the Sierra Nevada College campus parking lot, Cornerstone Church parking lot, Incline Village General Improvement District Recreation Center parking lot, and along Country Club Drive and Incline Way

Applicant: Kristina Hill  
Property Owner: Sierra Nevada College  
Location: 999 Tahoe Blvd.  
APN: 127-040-10  
Parcel Size: 1.1 acres  
Master Plan: Tourist  
Regulatory Zone: Incline Village Tourist (TA IVT)  
Area Plan: Tahoe  
Citizen Advisory Board: Incline Village/Crystal Bay  
Development Code: Authorized in Article 808, Administrative Permits  
Commission District: 1 – Commissioner Hill



Vicinity Map

### STAFF RECOMMENDATION

APPROVE

**APPROVE WITH CONDITIONS**

DENY

### POSSIBLE MOTION

I move that, after giving reasoned consideration to the information contained in the staff report and information received during the public hearing, the Board of Adjustment approve Administrative Permit Case Number WADMIN21-0008 for Kristine Hill, with the conditions included as Exhibit A to this matter, having made all five findings in accordance with Washoe County Development Code Section 110.808.25.

*(Motion with Findings on Page 7)*

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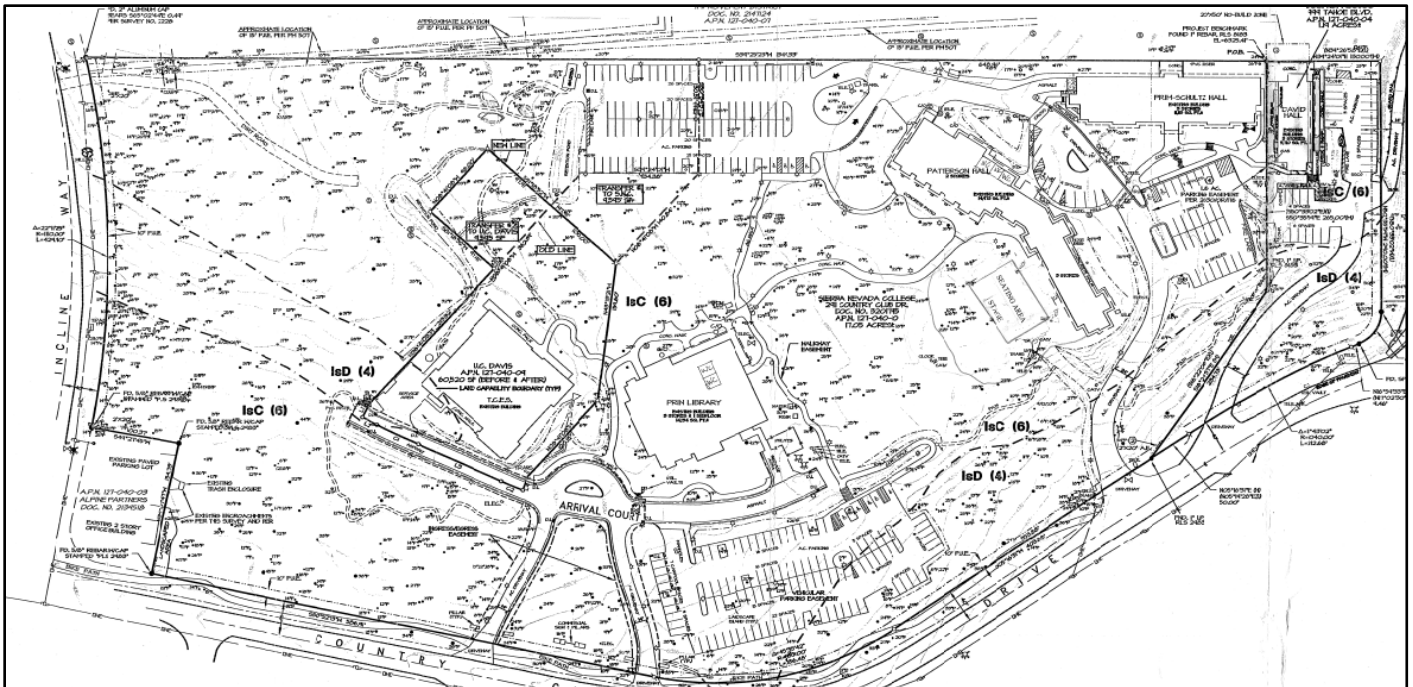
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**Administrative Permit Definition**

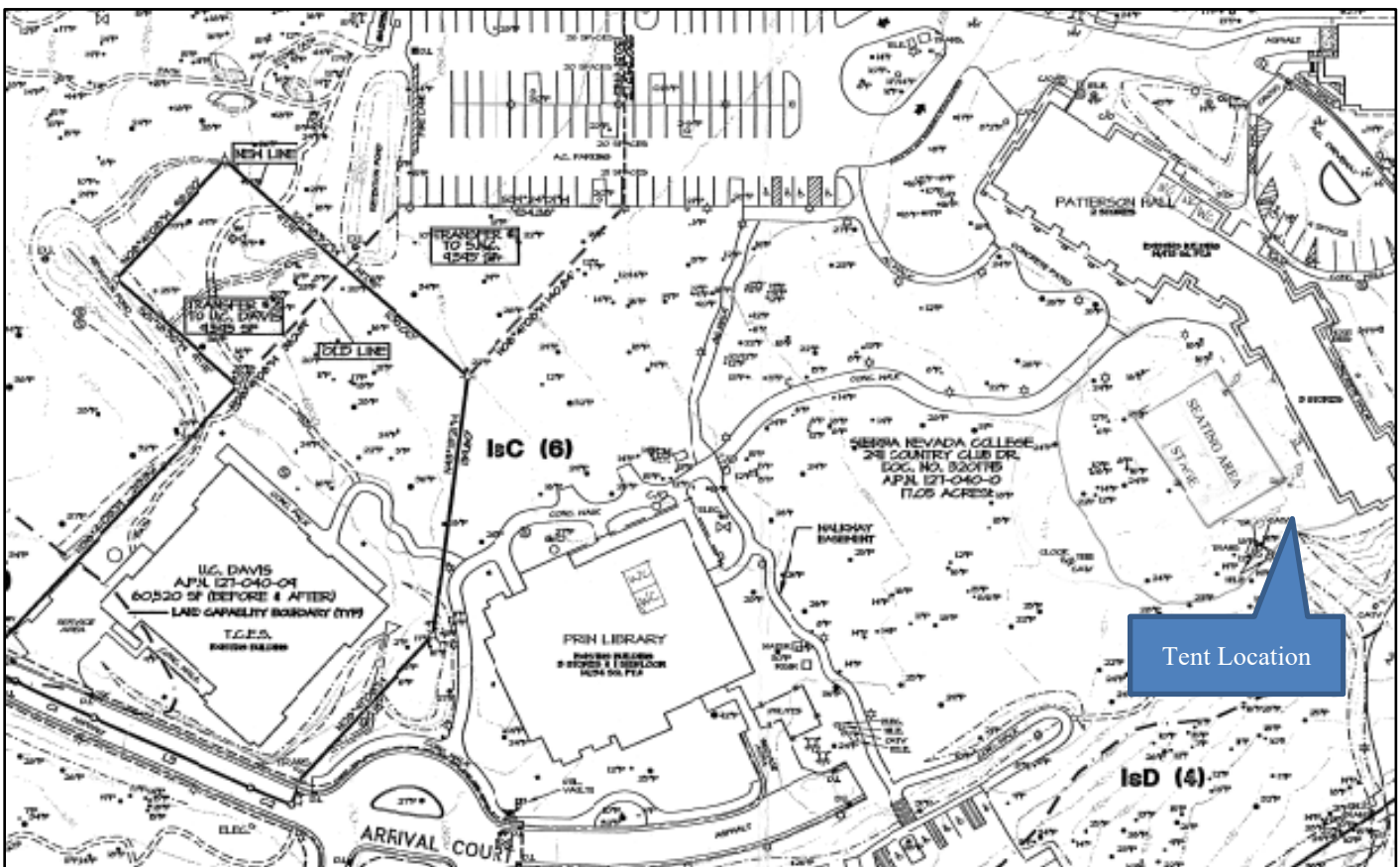
The purpose of an administrative permit is to provide a method of review for a proposed use which possess characteristics that requires a thorough appraisal in order to determine if the use has the potential to adversely affect other land uses, transportation or facilities in the vicinity. The Board of Adjustment or the Hearing Examiner may require conditions of approval necessary to eliminate, mitigate, or minimize to an acceptable level any potentially adverse effects of a use, or to specify the terms under which commencement and operation of the use must comply. Prior to approving an application for an administrative permit, the Board of Adjustment must find that all of the required findings, if applicable, are true.

The conditions of approval for Administrative Permit Case Number WADMIN21-0008 is attached to this staff report and will be included with the action order, if approved.

The subject property is designated as Incline Village Tourist (TA IVT). Based on the applicant's estimated maximum number of attendees on any one day of the event (650-700), the event qualifies as an "outdoor community event" under WCC Section 110.25.272, which is allowed in the TA IVT zone but requires an administrative permit under WCC Section 110.310.20. The applicant is therefore seeking approval of the administrative permit for the proposed outdoor community event.



**Overall Site Plan**



**Site Plan**



## **Project Evaluation**

The Tahoe Forum is applying for an outdoor community event; to have a speaker at the Sierra Nevada College on September 18, 2021. The event is free and the speaker will be Sir Richard Branson and he will speak from 2 p.m. to 4 p.m. The event will be held in a tent on the campus adjacent to the rear of Campbell Friedman Hall on the Sierra Nevada College campus. A partial tent covering the stage will be placed in the lawn/open space adjacent to the rear of Patterson Hall (see site plan below) on the lawn area. The stage will face Campbell Friedman Hall and the participants will be seated on the lawn between the Hall and the stage. The lawn is approximately 1,000 s.f. in area. Lighting and sound will be set up by Moonlighting and Sound, which will connect to electrical outlets within the laundry facility in Campbell Friedman Hall.

Approximately 800 people are anticipated to attend the event. Approximately 600 people will be seated at the site and will include 10 handicap/wheelchair seats and approximately 200 people will be watching via live stream in classrooms and meeting rooms on campus.

Parking will be available at several locations: Sierra Nevada College campus parking lot with 311 parking spaces; Additional parking will be available at the Cornerstone Church parking lot with 70 parking spaces; Incline Village General Improvement District Recreation Center parking lot with 60 parking spaces; and along Country Club Drive and Incline Way with approximately 60 parking spaces. Ridesharing and alternative forms of transportation will be encouraged on noticing media of the event. Volunteers will be available to direct attendees to the parking areas. Restrooms are available on campus at Patterson Hall and Primm Library. No food will be served at the event.

## **Tahoe Area Plan**

The subject parcel is located within the Tahoe Area Plan. The following is/are the pertinent policy from the Area Plan:

### ***Relevant Area Plan Policies Reviewed***

<b>Policy</b>	<b>Brief Policy Description</b>	<b>Complies</b>	<b>Condition of Approval</b>
LU7-2	Encourage appropriate community events and special events	Yes	

Also, the Tahoe Area Plan states, "Incline Village is host to several special events throughout the year. Sierra Nevada College is particularly well-suited for hosting special events, as it has indoor facilities, substantial parking capacity, and is located centrally in the community adjacent to existing transit lines and the future multi-use path network. Based on this, Sierra Nevada College is designated as a Special Event Area."

## **Reviewing Agencies**

The following agencies/individuals received a copy of the project application for review and evaluation.

<b>Agency</b>	<b>Sent to Review</b>	<b>Responded</b>	<b>Provided Conditions</b>	<b>Contact</b>
Washoe County Building & Safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Washoe County Engineering	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Michell Fink, mfink@washoecounty.us
Washoe County Sherriff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
WCHD- EMS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jackie Lawson, jlawson@washoecounty.us
North Lake Tahoe Fire Protection District	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Jennifer Donohue, jdonohue@nltfpd.net
Incline Village GID	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Regional Transportation Commission	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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All conditions required by the contacted agencies can be found in Exhibit A, Conditions of Approval.

**Staff Comment on Required Findings**

WCC 110.808.25 requires that all of the following findings be made to the satisfaction of the Washoe County Board of Adjustment before granting approval of the administrative permit request. Staff has completed an analysis of the application and has determined that the proposal is in compliance with the required findings as follows.

1. Consistency. That the proposed use is consistent with the action programs, policies, standards and maps of the Master Plan and the Tahoe Area Plan.

*Staff Comment: Staff Comment: There are no policies or action programs that prohibit the approval of a temporary one-day event of this nature in the Master Plan or Tahoe Area Plan.*

2. Improvements. That adequate utilities, roadway improvements, sanitation, water supply, drainage, and other necessary facilities have been provided, the proposed improvements are properly related to existing and proposed roadways, and an adequate public facilities determination has been made in accordance with Division Seven.

*Staff Comment: The applicant has addressed the applicable requirements for providing sanitation, and parking for the temporary one-day event.*

3. Site Suitability. That the site is physically suitable for a one-day event and for the intensity of such a development.

*Staff Comment: The event has been held at this location on previous occasions, and temporary improvements have been planned to make the site suitable for the temporary one-day event.*

4. Issuance Not Detrimental. That issuance of the permit will not be significantly detrimental to the public health, safety or welfare; injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area.

*Staff Comment: Impacts associated with the event are of limited impact and duration as this is a temporary, one-day, event. Therefore, there will be no significant impact to the public health, safety or welfare; the event is unlikely to be injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area.*

5. Effect on a Military Installation. Issuance of the permit will not have a detrimental effect on the location, purpose or mission of the military installation.

*Staff Comment: There is no military installation in the area that is required to be noticed for this Administrative Permit; therefore, this finding does not need to be made.*

**Recommendation**

After a thorough analysis and review, Administrative Permit Case Number WADMIN21-0008 is being recommended for approval with conditions. Staff offers the following motion for the Board’s consideration.

**Motion**

I move that, after giving reasoned consideration to the information contained in the staff report and information received during the public hearing, the Board of Adjustment approve Administrative Permit Case Number WADMIN21-0008 for Kristina Hill, with the conditions included as Exhibit A to this matter, having made all five findings in accordance with Washoe County Development Code Section 110.808.25:

1. Consistency. That the proposed use is consistent with the action programs, policies, standards and maps of the Master Plan and the Tahoe Area Plan;
2. Improvements. That adequate utilities, roadway improvements, sanitation, water supply, drainage, and other necessary facilities have been provided, the proposed improvements are properly related to existing and proposed roadways, and an adequate public facilities determination has been made in accordance with Division Seven;
3. Site Suitability. That the site is physically suitable for a one-day forum event and for the intensity of such a development;
4. Issuance Not Detrimental. That issuance of the permit will not be significantly detrimental to the public health, safety or welfare; injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area;
5. Effect on a Military Installation. Issuance of the permit will not have a detrimental effect on the location, purpose or mission of the military installation.

**Appeal Process**

Board of Adjustment action will be effective 10 calendar days after the written decision is filed with the Secretary to the Board of Adjustment and mailed to the original applicant, unless the action is appealed to the Washoe County Board of County Commissioners, in which case the outcome of the appeal shall be determined by the Washoe County Board of County Commissioners. Any appeal must be filed in writing with the Planning and Building Division within 10 calendar days from the date the written decision is filed with the Secretary to the Board of Adjustment and mailed to the original applicant.

Applicant: Kristina Hill  
Email: tahoe hills@att.net



# Conditions of Approval

Administrative Permit Case Number WADMIN21-0008

The project approved under Administrative Permit Case Number WADMIN21-0008 shall be carried out in accordance with the conditions of approval granted by the Board of Adjustment on August 5, 2021. Conditions of approval are requirements placed on a permit or development by each reviewing agency. These conditions of approval may require submittal of documents, applications, fees, inspections, amendments to plans, and more. These conditions do not relieve the applicant of the obligation to obtain any other approvals and licenses from relevant authorities required under any other act or to abide by all other generally applicable codes, and neither these conditions nor the approval by the County of this project/use override or negate any other applicable restrictions on uses or development on the property.

**Unless otherwise specified**, all conditions related to the approval of this administrative permit shall be met or financial assurance must be provided to satisfy the conditions of approval prior to issuance of a grading or building permit. The agency responsible for determining compliance with a specific condition shall determine whether the condition must be fully completed or whether the applicant shall be offered the option of providing financial assurance. All agreements, easements, or other documentation required by these conditions shall have a copy filed with the County Engineer and the Planning and Building Division.

Compliance with the conditions of approval related to this administrative permit is the responsibility of the applicant, his/her successor in interest, and all owners, assignees, and occupants of the property and their successors in interest. Failure to comply with any of the conditions imposed in the approval of the administrative permit may result in the initiation of revocation procedures.

Operational conditions are subject to review by the Planning and Building Division prior to the renewal of a business license each year. Failure to adhere to the operational conditions may result in the Planning and Building Division recommending that the business license not be renewed until conditions are complied with to the satisfaction of Washoe County.

Washoe County reserves the right to review and revise the conditions of approval related to this Administrative Permit should it be determined that a subsequent license or permit issued by Washoe County violates the intent of this approval.

For the purpose of conditions imposed by Washoe County, “may” is permissive and “shall” or “must” is mandatory.

Conditions of approval are usually complied with at different stages of the proposed project. Those stages are typically:

- Prior to permit issuance (i.e., grading permits, building permits, etc.).
- Prior to obtaining a final inspection and/or a certificate of occupancy.
- Prior to the issuance of a business license or other permits/licenses.
- Some “conditions of approval” are referred to as “operational conditions.” These conditions must be continually complied with for the life of the project or business.

**The Washoe County Commission oversees many of the reviewing agencies/departments with the exception of the following agencies:**

- **The DISTRICT BOARD OF HEALTH, through the Washoe County Health District, has jurisdiction over all public health matters in the Health District. Any conditions set by the Health District must be appealed to the District Board of Health.**

FOLLOWING ARE CONDITIONS OF APPROVAL REQUIRED BY THE REVIEWING AGENCIES. EACH CONDITION MUST BE MET TO THE SATISFACTION OF THE ISSUING AGENCY.

**Washoe County Planning and Building Division**

1. The following conditions are requirements of the Planning and Building Division, which shall be responsible for determining compliance with these conditions.

**Contact Name – Julee Olander, Planner, 775.328.3726, [jolander@washoecounty.us](mailto:jolander@washoecounty.us)**

- a. **The applicant shall attach a copy of the action order approving this project to all permits and applications (including building permits) applied for as part of this administrative permit.**
- b. The applicant shall demonstrate substantial conformance to the application and site plans approved as part of this license.
- c. The site shall be cleaned-up and all trash removed within 2 days of the conclusion of the event.

**Washoe County Engineering and Capital Projects**

2. The following conditions are requirements of the Engineering Division, which shall be responsible for determining compliance with these conditions.

**Contact Name – Mitchell Fink, P.E., 775.328.2050, [mfink@washoecounty.us](mailto:mfink@washoecounty.us)**

- a. Provide documentation from the property owners for the IVGID Recreation Center and Cornerstone Church stating that it is acceptable to use their parking lots during this event.
- b. Provide a site map showing the parking lot locations and include the proposed parking locations on Country Club Drive and Incline Way.
- c. The documentation and site map shall be provided to Engineering and Capital Projects for review and approval at least 10 working days prior to the event.

**North Lake Tahoe Fire Protection District**

3. The following condition is a requirement of the North Lake Tahoe Fire Protection District, which shall be responsible for determining compliance with this condition.

**Contact Name – Jennifer Donohue, 775.831.0351 x8127, [jdonohue@nltpfd.net](mailto:jdonohue@nltpfd.net)**

- a. A separate permit is required for special event/temporary membrane structure in accordance with 2018 IFC 105.6.47. Application shall be submitted thirty (30) days in advance of the event. For Ambulance standby, requests shall be submitted sixty (60) days in advance to ensure staffing.

\*\*\* End of Conditions \*\*\*





# WASHOE COUNTY

## COMMUNITY SERVICES DEPARTMENT

### Engineering and Capital Projects

1001 EAST 9<sup>TH</sup> STREET  
RENO, NEVADA 89512  
PHONE (775) 328-3600  
FAX (775) 328.3699

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### INTEROFFICE MEMORANDUM

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DATE: June 25, 2021

TO: Julee Olander, Planner, Planning and Building Division

FROM: Walter West, P.E., Engineering and Capital Projects Division

SUBJECT: **WADMIN21-0008**  
**APN 127-040-10**  
**TAHOE FORUM**

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#### GENERAL PROJECT DISCUSSION

Washoe County Engineering staff has reviewed the above referenced application. The Engineering and Capital Projects Division recommends approval with the following conditions.

#### TRAFFIC AND ROADWAY (COUNTY CODE 110.436)

Contact Information: Mitchell Fink, P.E. (775) 328-2050

1. Provide documentation from the property owners for the IVGID Recreation Center and Cornerstone Church stating that it is acceptable to use their parking lots during this event.
2. Provide a site map showing the parking lot locations and include the proposed parking locations on Country Club Drive and Incline Way.
3. The documentation and site map shall be provided to Engineering and Capital Projects for review and approval at least 10 working days prior to the event.

WW/ww



INTEGRITY



EFFECTIVE  
COMMUNICATION



QUALITY  
PUBLIC SERVICE

**From:** [Lawson, Jacqueline](#)  
**To:** [Olander, Julee](#)  
**Cc:** [Hunter, Julie D.](#)  
**Subject:** FW: June Agency Review Memo II  
**Date:** Wednesday, June 16, 2021 9:23:22 AM  
**Attachments:** [June Agency Review Memo II.pdf](#)  
[image001.png](#)

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Hello Julee,

I reviewed the Agency Review Memo for Administrative Permit Case Number WADMIN21-0008 (Tahoe Forum). Based on the information provided in the application, it does not meet state requirements for EMS at the event. However, I notified North Lake Tahoe Fire Protection District and the Incline Village Community Hospital of the date and time, so their agencies were aware. Please see the email below.

Please let me know if you have any questions.

*Thank you.*

*Jackie Lawson*

Office Support Specialist | Division of Epidemiology & Public Health Preparedness | [Washoe County Health District](#)  
[jlawson@washoecounty.us](mailto:jlawson@washoecounty.us) | O: (775) 326-6051 | F: (775) 785-4185 | 1001 E. Ninth St., Bldg B,  
Reno, NV 89512



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**From:** Fagan, Donna <DFagan@washoecounty.us>  
**Sent:** Monday, June 14, 2021 5:27 PM  
**To:** Rosa, Genine <Grosa@washoecounty.us>; Restori, Joshua <JRestori@washoecounty.us>; English, James <JEnglish@washoecounty.us>; Rubio, Wesley S <WRubio@washoecounty.us>; Kelly, David A <DAKelly@washoecounty.us>; Program, EMS <EMSProgram@washoecounty.us>  
**Cc:** EHS Plan Review <EHSPlanReview@washoecounty.us>  
**Subject:** June Agency Review Memo II

Genine, Josh, James, Wes, David, and EMS,

Please find the attached Agency Review Memo with cases received this month by CSD, Planning and Building.

You've each been asked to review the items as indicated below. Click on the highlighted item description for a link to the application.

**Genine/Josh:** Items #1, #3, and #4

Jim/Wes/David: Items #3 and #4

EMS: Items #2, #3, and #4

Please send any questions, comments or conditions to the planner for that item.

Thank you,  
Donna



**Donna Fagan**  
**Planning and Building Division | Community Services Department**  
[dfagan@washoecounty.us](mailto:dfagan@washoecounty.us) | Office: 775.328.3616  
1001 E. 9<sup>th</sup> Street, Reno, NV 89521  
Email: [planning@washoecounty.us](mailto:planning@washoecounty.us)

**From:** [Jennifer Donohue](#)  
**To:** [Olander, Julee](#)  
**Cc:** [tahoehills@att.net](mailto:tahoehills@att.net)  
**Subject:** RE: NLTFPD Review of WADMIN21-0008, Tahoe Forum  
**Date:** Tuesday, June 22, 2021 11:15:03 AM  
**Attachments:** [image011.png](#)  
[image012.png](#)  
[image013.png](#)  
[image014.png](#)  
[image015.png](#)

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Greetings,

Below are NLTFPD comment/conditions for WADMIN21-0008, Tahoe Forum:

1.) A separate permit is required for special event/temporary membrane structure in accordance with 2018 IFC 105.6.47. Application shall be submitted thirty (30) days in advance of the event. For Ambulance standby, requests shall be submitted sixty (60) days in advance to ensure staffing.

The following will need to be addressed/ included for the special event/temporary business license permitting:

- 1.) Tents or membrane structures shall not be located within 20 feet of lot lines, buildings, other tents/membrane structures, etc.
- 2.) Please clarify the size of the “open air tent structure that will cover the stage.”
- 3.) Please provide additional information regarding the proposed “fabric hung over support beams” to shade spectators. Provide manufacturer information, flame propagation performance testing information, proposed height above spectators.
- 4.) Please clarify/update emergence plans and evacuation information for the specific event/location. Information provided appears to be for the buildings and commencement event.
- 5.) Please allow the site plan to reflect the location of the required approved potable fire extinguishers (with current NV service tag) in accordance with 2018 IFC, 3106.4.4.
- 6.) “No Smoking” shall be enforced by the venue/promotor and signage shall be posted in accordance with 2018 IFC, 3106.4.5
- 7.) Please provide information on any proposed use of electrical equipment, temporary wiring, or generators used for electrical power, lightening, sound, etc.

Regards,  
Jen

**Jennifer Donohue**  
**Fire Marshal**  
Office: [775.831.0351](tel:775.831.0351) x8127 | Cell: [775.434.4555](tel:775.434.4555)  
Email: [jdonohue@nltpd.net](mailto:jdonohue@nltpd.net)



866 Oriole Way | Incline Village | NV 89451



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**From:** Olander, Julee <JOlander@washoecounty.us>  
**Sent:** Tuesday, June 22, 2021 9:45 AM  
**To:** Jennifer Donohue <JDonohue@nltfpd.net>  
**Subject:** RE: NLTFPD Review of WADMIN21-0008

Jen,  
Wasn't sure exactly what you were saying- you can provide comments and conditions and I can include both in my staff report and conditions of approval.



### Please tell us how we did by taking a [quick survey](#)

**Julee Olander**

Planner | Community Services Department- Planning & Building Division

[jolander@washoecounty.us](mailto:jolander@washoecounty.us) | Office: 775.328.3627

1001 E. Ninth St., Bldg A., Reno, NV 89512

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For Planning call (775) 328-6100

Email: [Planning@washoecounty.us](mailto:Planning@washoecounty.us)



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**From:** Jennifer Donohue <JDonohue@nltfpd.net>  
**Sent:** Tuesday, June 22, 2021 9:36 AM  
**To:** Olander, Julee <JOlander@washoecounty.us>  
**Subject:** RE: NLTFPD Review of WADMIN21-0008

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Ha! Sorry for the ambiguity. Actually, I was asking if that is the correct process?  
I have some *general* comments & very specific (in the weeds) comments and don't want to waste any one's time.

Jen



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**From:** Olander, Julee <[JOlander@washoecounty.us](mailto:JOlander@washoecounty.us)>  
**Sent:** Tuesday, June 22, 2021 9:31 AM  
**To:** Jennifer Donohue <[JDonohue@nltpd.net](mailto:JDonohue@nltpd.net)>  
**Subject:** RE: NLTFPD Review of WADMIN21-0008

That works.



## Please tell us how we did by taking a quick survey

**Julee Olander**

**Planner | Community Services Department- Planning & Building Division**

[jolander@washoecounty.us](mailto:jolander@washoecounty.us) | Office: 775.328.3627

1001 E. Ninth St., Bldg A., Reno, NV 89512

Visit us first online: [www.washoecounty.us/csd](http://www.washoecounty.us/csd)

For Planning call (775) 328-6100

Email: [Planning@washoecounty.us](mailto:Planning@washoecounty.us)



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**From:** Jennifer Donohue <[JDonohue@nltpd.net](mailto:JDonohue@nltpd.net)>  
**Sent:** Tuesday, June 22, 2021 8:08 AM  
**To:** Olander, Julee <[JOlander@washoecounty.us](mailto:JOlander@washoecounty.us)>  
**Subject:** RE: NLTFPD Review of WADMIN21-0008

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Thank you, Julee.

To be clear, NLTFPD shall provide comment/conditions for the event; however, a detailed review will follow with the temporary event license review?

Thank you,



**Jennifer Donohue**  
**Fire Marshal**

Office: 775.831.0351 x8127 | Cell: 775.434.4555

Email: [jdonohue@nltpd.net](mailto:jdonohue@nltpd.net)

[866 Oriole Way | Incline Village | NV 89451](https://www.nltfpd.net)



**From:** Olander, Julee <[JOlander@washoecounty.us](mailto:JOlander@washoecounty.us)>  
**Sent:** Monday, June 21, 2021 1:51 PM  
**To:** Jennifer Donohue <[JDonohue@nltfpd.net](mailto:JDonohue@nltfpd.net)>  
**Subject:** RE: NLTFPD Review of WADMIN21-0008

Jen,  
Have attached – let me know if you are still needing something else.  
Thanks,



## Please tell us how we did by taking a [quick survey](#)

**Julee Olander**

Planner | Community Services Department- Planning & Building Division

[jolander@washoecounty.us](mailto:jolander@washoecounty.us) | Office: 775.328.3627

1001 E. Ninth St., Bldg A., Reno, NV 89512

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Email: [Planning@washoecounty.us](mailto:Planning@washoecounty.us)



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**From:** Jennifer Donohue <[JDonohue@nltfpd.net](mailto:JDonohue@nltfpd.net)>  
**Sent:** Monday, June 21, 2021 7:11 AM  
**To:** Olander, Julee <[JOlander@washoecounty.us](mailto:JOlander@washoecounty.us)>  
**Subject:** NLTFPD Review of WADMIN21-0008

**[NOTICE: This message originated outside of Washoe County -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]**

Greetings Julee,

Upon reviewing WADMIN21-0008, is it possible to have access to view the additional documents that the applicant indicates were submitted. The documents of particular interest to NLTFPD are:

Site plan  
Floor/seating plan, attachment A  
Aztec Tent Disclaimer, attachment C  
Evacuation plan, attachment D  
Certificate of flame resistance, attachment E

Thank you,  
Jen

**Jennifer Donohue**  
**Fire Marshal**

**WADMIN21-0008**  
**EXHIBIT B**



Office: [775.831.0351](tel:775.831.0351) x8127 | Cell: [775.434.4555](tel:775.434.4555)  
Email: [jdonohue@nltfpd.net](mailto:jdonohue@nltfpd.net)  
[866 Oriole Way | Incline Village | NV 89451](#)

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**Public Notice**

Washoe County Code requires that public notification of an Administrative Permit be mailed to a minimum of 30 separate property owners within a minimum 500 foot radius of the subject property a minimum of 10 days prior to the public hearing date. This proposal was noticed within a 500-foot radius of the subject property, noticing 165 separate property owners a minimum of 10 days prior to the public hearing date.

**Public Notice Map**

**Administrative Permit Case Number WADMIN20-0008**





**HILL PLANNING, Inc.**  
**P.O. Box 6139 Incline Village, NV 89450**  
**Phone (775) 832-5235 Cell (775)544-4345**  
**e-mail: [tahoehills@att.net](mailto:tahoehills@att.net)**

**MEMO**

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**Date:** June 8, 2021

**HAND DELIVERED**

**To:** Mojra Hauenstein, Director of Planning and Building  
**CC:** Dianne Severance, SNC  
**From:** Kristina Hill, Planning Consultant  
**Subject:** Sierra Nevada University (formerly "College"), Tahoe Forum Outdoor Community Event Application

Sierra Nevada University (SNU) is proposing to host speaker Sir Richard Branson, at their campus at 999 Tahoe Blvd., in Incline Village on Saturday, September 18, 2021. Enclosed please find the above referenced application including the following items (3 copies and 1 electronic pdf file):

- Completed Outdoor Community Event License Permit Application form with notarized signed owner affidavit
- \$400 Filing fee
- Administrative permit application with supplemental information
- Site Plan Showing SNC property, access, parking, buildings
- Floor / Seating Plan, Attachment A
- Certificate of Liability Insurance, Attachment B
- Aztec Tent Disclaimer, Attachment C
- Evacuation plan, Attachment D
- Certificate of Flame Resistance, Attachment E
- Parking Exhibit, Attachment F

**Project Description:**

- The event is from 2 p.m. to 4 p.m.
- No food or beverages will be provided
- Lighting for the stage and sound for the microphone are set up by Moonlighting and Sound and will be plugged in at nearby Campbell Friedman Hall (student housing) laundry facility
- The stage is 24" off the ground
- Celebrations Party Rentals is supplying the open air tent structure that will cover the stage
- The participants will be shaded by sections of fabric hung over support beams
- The partial tent covering the stage is to be placed in the lawn/open space adjacent to the rear of Campbell Friedman Hall (refer to reduced site plan attached) on the lawn area. The stage will face Campbell Friedman Hall and the participants will be seated on the lawn between the Hall and the stage. The lawn is approximately 1,000 s.f.
- Approximately 800 people are anticipated to attend



- 600 people will be seated outside (refer to seating layout attached which includes 10 handicap/wheelchair seats within 100' of parking, attached) and 200 people will be watching via live stream in classrooms and meeting rooms on campus
- Of the attendees approximately 50 live on campus
- Parking will be available at the following locations: Total approximately 500 spaces:
  - Main Campus; 311 spaces
  - Cornerstone Church; 70 spaces
  - IVGID Rec Center; 60 spaces (SNC students have been directed to park at this location)
  - Country Club Drive and Incline Way Rights of Way; approximately 60 spaces
  - Ridesharing and alternative forms of transportation will be encouraged on noticing media of the event
- Parking attendants will be on site to direct attendees to available parking venues
- There is no charge for the free event
- Restroom facilities will be provided on campus at Patterson Hall as well as Prim Library on campus as follows:

Patterson Hall

1 ada F/M first floor  
 4 women second floor  
 3 men second floor

Prim Library

6 woman first floor  
 6 men first floor  
 6 woman third floor  
 6 men third floor

Tasks to be Completed Prior to Issuance of Permit:

- Call Before You Dig will mark all utilities
- Lumos Engineering will perform the uplift test
- NLTFPD will inspect and sign off
- Washoe Co. inspector will review, sign and issue the permit prior to the event.

The proposed event is similar but smaller in size to SNC's 2017 and 2019 Tahoe Forums, with speakers Steve Wozniak and Maye Musk respectively, which accommodated approximately 1,000 attendees and had 4 tent/canopy structures.

Any additional fees will be paid by the college upon request.

**OUTDOOR COMMUNITY EVENT APPLICATION**

(Requires a non-refundable \$50 application fee)

Application date: 6-8-2021

**Applicant Information**

Applicant's name: Kristina Hill

Mailing address: P.O. Box 6139 Incline Village NV 89450  
Street or PO Box City State Zip code

Phone: 775) 544-4345 (Business) \_\_\_\_\_ (Home) \_\_\_\_\_ (Cell)

Email: tahoe hills@att.net

All applicants, to include corporate officers or partners must complete a personal history form

Is the applicant a(n):  Corporation  Partnership  Individual

If a corporation or a partnership, list corporate officers or partners:

Name	Address	Title
<u>Kristina Hill</u>		

**Event Information**

Name of Event: Tahoe Forum

Date(s) of Event: Sept. 13 Hours of operation: \_\_\_\_\_

Location of Event: Sierra Nevada University

Assessor Parcel Number(s): 127-040-10

Description of Event: Speaker series featuring Sir Richard Branson.  
Approx. 800 attendees

Name of the designated event representative who will be on-site during the event and who has authority to bind the applicant: Ty Casey

Will an admission fee be charged for your event?  Yes  No

If yes, amount and type of fee(s): \_\_\_\_\_

When will fee be collected?  Pre-sales  At entrance

Approximate number of participants and other persons: 10

Approximate number of customers and spectators: 600 outside & 200 inside

Approximate maximum number of persons on any one day of the event: 800

Will food and/or beverages be served?  Yes  No

(all food and beverage vendors must have the appropriate Washoe County Health District permits)

Will alcoholic beverages be served?  Yes  No

(all intoxicating liquor vendors must be individually licensed with Washoe County Business License)

Will there be live music?  Yes  No

**OUTDOOR COMMUNITY EVENT LICENSE**

**Insurer Information**

*(see Insurance, Hold Harmless & Indemnification Requirements)*

Name of Insurer: \_\_\_\_\_ Policy number: \_\_\_\_\_

Attach copy of insurance policy specific to event (must be furnished prior to the issuance of the license)

Address of Insurer: \_\_\_\_\_  
Street City State Zip code

Limits of liability: \_\_\_\_\_

**HISTORY OF SIMILAR EVENTS**

*(attach additional sheets if needed)*

Describe the history of all similar events conducted, operated or promoted by the applicant. Include, at a minimum, event names, types, dates, locations, permits or licenses issued.

see project description.

**Vendor List**

*(attach additional sheets if needed)*

NONE

Name of Vendor

Type of service or product

\_\_\_\_\_

\_\_\_\_\_

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## Washoe County Development Application

Your entire application is a public record. If you have a concern about releasing personal information, please contact Planning and Building staff at 775.328.6100.

<b>Project Information</b>		Staff Assigned Case No.: _____	
Project Name: <b>Tahoe Forum Speaker Series</b>			
Project Description: Sierra Nevada University is proposing to host Sir Richard Branson at their campus in Incline Village for the Tahoe Forum Speaker Series.			
Project Address: 291 Country Club, Incline Village, NV			
Project Area (acres or square feet): 20 acres			
Project Location (with point of reference to major cross streets <b>AND</b> area locator): <b>On the southwest corner of hwy. 28 and Country Club Dr.</b>			
Assessor's Parcel No.(s):	Parcel Acreage:	Assessor's Parcel No.(s):	Parcel Acreage:
127-040-10	17.05		
Indicate any previous Washoe County approvals associated with this application: Case No.(s).			
<b>Applicant Information</b> (attach additional sheets if necessary)			
<b>Property Owner:</b>		<b>Professional Consultant:</b>	
Name: Sierra Nevada University		Name: Kristina Hill	
Address: 999 Tahoe Blvd		Address: P.O. Box 6139	
Incline Village, NV      Zip: 89451		Incline Village, NV      Zip: 89450	
Phone: 775.881-7522      Fax:		Phone: 775.832-5235      Fax:	
Email: dseverance@sierranevada.edu		Email: tahoeHills@att.net	
Cell: 775.354-7730      Other:		Cell: 775.544-4345      Other:	
Contact Person: Dianne Severance		Contact Person: Kristina Hill	
<b>Applicant/Developer:</b>		<b>Other Persons to be Contacted:</b>	
Name:		Name: Celebrations Party Rental	
Address:		Address: 5350 Capital Court	
Zip:		Reno, NV      Zip: 89502	
Phone:      Fax:		Phone: 775.773-8900      Fax:	
Email:		Email:	
Cell:      Other:		Cell:      Other:	
Contact Person:		Contact Person:	
<b>For Office Use Only</b>			
Date Received:	Initial:	Planning Area:	
County Commission District:		Master Plan Designation(s):	
CAB(s):		Regulatory Zoning(s):	

## Administrative Permit Application Supplemental Information

(All required information may be separately attached)

1. What is the type of project or use being requested?

Tahoe Forum speaker series is hosting Sir Richard Branson at Sierra Nevada University.

2. What section of the Washoe County code requires the Administrative permit required?

**Outdoor community event with more than 299 people.**

3. What currently developed portions of the property or existing structures are going to be used with this permit?

The event will be held outside on the lawn behind Campbell- Friedman Hall

4. What improvements (e.g. new structures, roadway improvements, utilities, sanitation, water supply, drainage, parking, signs, etc.) will have to be constructed or installed and what is the projected time frame for the completion of each?

There will be a weather proof canopy over the stage where the speaker is located. The event is one day for 3 hours.

5. Is there a phasing schedule for the construction and completion of the project?

**No.**

6. What physical characteristics of your location and/or premises are especially suited to deal with the impacts and the intensity of your proposed use?

Flat open lawn area with enough room to seat 600 people.

7. What are the anticipated beneficial aspects or effect your project will have on adjacent properties and the community?

**Cultural enhancement.**

8. What will you do to minimize the anticipated negative impacts or effect your project will have on adjacent properties?

Hire parking attendants to direct attendees to available parking.

9. Please describe any operational parameters and/or voluntary conditions of approval to be imposed on the administrative permit to address community impacts.

N/A



10. How many improved parking spaces, both on-site and off-site, are available or will be provided? (Please indicate on site plan.)

Approximately 500 total.

11. What types of landscaping (e.g. shrubs, trees, fencing, painting scheme, etc.) are proposed? (Please indicate location on site plan.)

N/A

12. What type of signs and lighting will be provided? On a separate sheet, show a depiction (height, width, construction materials, colors, illumination methods, lighting intensity, base landscaping, etc.) of each sign and the typical lighting standards. (Please indicate location of signs and lights on site plan.)

N/A

13. Are there any restrictive covenants, recorded conditions, or deed restrictions (CC&Rs) that apply to the area subject to the administrative permit request? (If so, please attach a copy.)

Yes

No

14. Utilities:

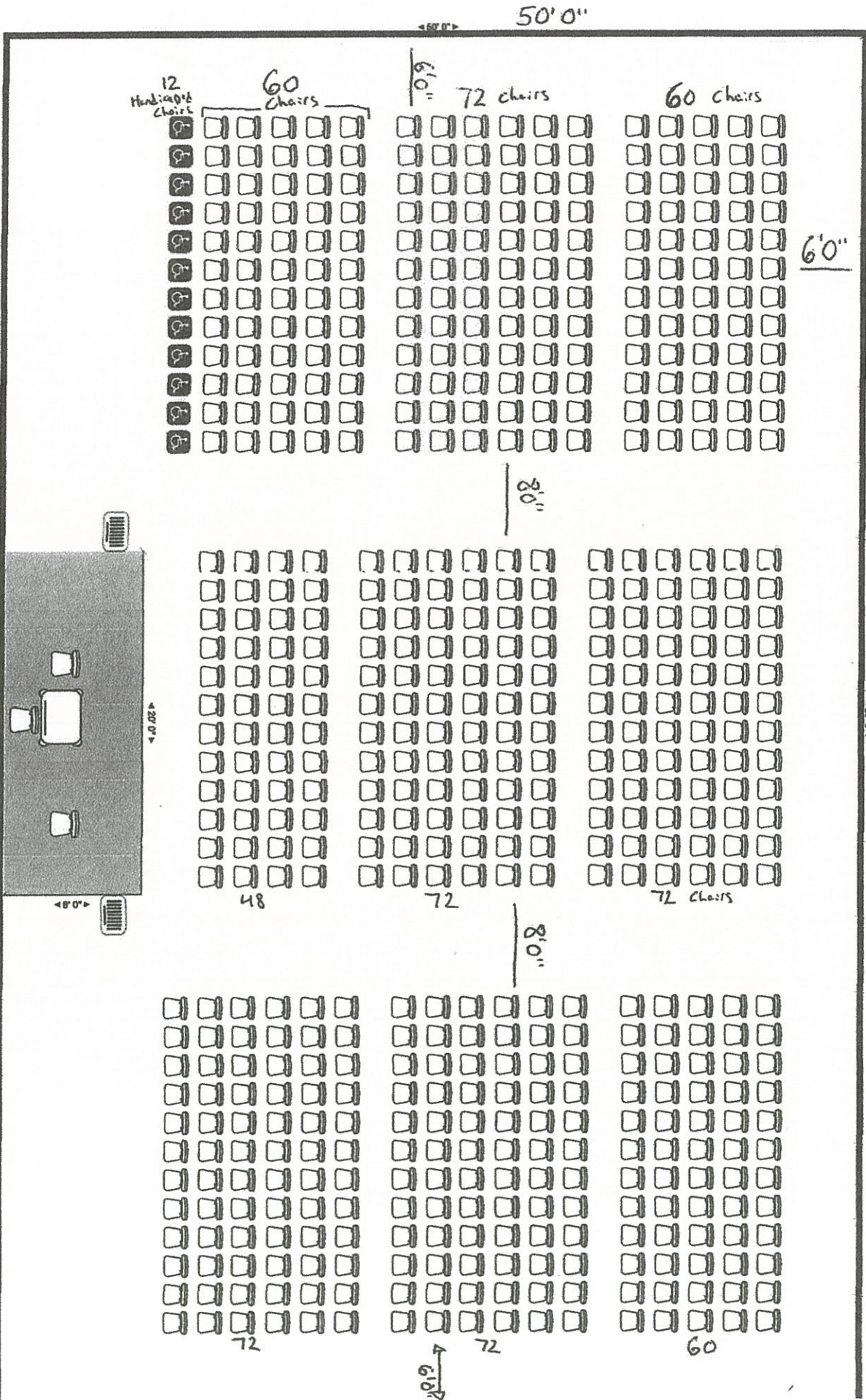
a. Sewer Service	IVGID
b. Water Service	IVGID

For most uses, the Washoe County Code, Chapter 110, Article 422, Water and Sewer Resource Requirements, requires the dedication of water rights to Washoe County. Please indicate the type and quantity of water rights you have available should dedication be required:

c. Permit #		acre-feet per year	
d. Certificate #		acre-feet per year	
e. Surface Claim #		acre-feet per year	
f. Other, #		acre-feet per year	

Title of those rights (as filed with the State Engineer in the Division of Water Resources of the Department of Conservation and Natural Resources):

- 600 total chairs
- There is NO Siding, All sides are open.





**DISCLAIMER**

THE TENT SYSTEM DESCRIBED IN THE FOLLOWING PAGES RELIES ON THE TENT BASES ON EACH LEG TO BE ANCHORED TO THE GROUND IN SUCH A MANNER AS TO RESIST THE FORCES PROVIDED ON THE LAST PAGE OF THIS CALCULATION PACKAGE.

IT IS THE RESPONSIBILITY OF THE INSTALLER TO INSURE THAT THE BASES ARE ANCHORED IN SUCH A WAY THAT THE FORCES ARE RESISTED. IF ANY ANCHORAGE IS SPECIFIED IN THE FOLLOWING PAGES, ALL SPECIFIED ANCHORS SHALL BE INSTALLED PER THE MANUFACTURES RECOMMENDATIONS.

AN ACTUAL PULL TEST ON THE ANCHORAGE SYSTEM SHOULD BE PERFORMED TO VERIFY THE CAPACITY OF THE ANCHORS. IT IS RECOMMENDED THE PULL TEST BE PERFORMED AT EACH TENT LOCATION BY PULL-TESTING ONE OR MORE STAKES PER TENT TO DETERMINE ALLOWED LOAD PER STAKE. THE PROPER NUMBER OF STAKES SHALL BE DETERMINED BY THE INSTALLER.

FAILURE TO INSTALL THE BASES OR INSTALL THE TENT CORRECTLY RELIEVES R<sub>2</sub>H ENGINEERING, INC. AND THEIR AGENTS OF ANY RESPONSIBILITY FOR THE ANCHORAGE, INSTALLATION, AND USE OF THIS TENT.

WIND LOAD CASES FOR OPEN BUILDINGS WITH CLEAR WIND FLOW WERE CONSIDERED, HOWEVER IT WAS DETERMINED THAT CLEAR WIND FLOW WOULD ONLY BE APPLICABLE DURING SET UP AND TAKE DOWN THEREFORE IT IS NOT NECESSARY TO DESIGN FOR THESE CASES.



CAMPUS EVACUATION  
EMERGENCY RESPONSE PROCEDURES

College campuses are not immune to incidents such as violent crime, weather related emergencies and the like. Given recent activities around the US and specifically on college campuses and public events, it is necessary for SNU to have specific emergency plans in place for outdoor events to ensure the safety of students, parents, faculty, staff, Board of Trustees and distinguished guests during Commencement 2021.

IMPORTANT PHONE NUMBERS	
Executive and Staff	Campus Security - 775-223-3107
Rob - 516-301-6331	Hyatt - 775-832-1234
Noreen - 631-848-3140	
Thayne - 775-745-7794	
Jane - 775-781-8122	
Kevin - 929-215-3820	
Kristine - 775-848-0686	
Lizzie - 775-224-2696	
Nancy - 775-762-7092	
Sue - 775-220-2311	
Will - 775-771-1149	

FIRE OR HAZARDOUS MATERIAL EMERGENCY

In the event of a fire or hazardous material emergency during Commencement 2021, it is necessary and safest for a total campus evacuation.

A fire or hazardous materials emergency exits whenever:

- A building fire evacuation alarm is sounding
- An uncontrolled fire or imminent fire hazard occurs in any building or area of campus
- There is a presence of smoke or the odor of burning
- There is an uncontrolled release of combustible or toxic gas or other hazardous material, or a flammable liquid spill

If a fire occurs during commencement, the following steps take place:

- Rob, Noreen, Sue, Kristine, Nancy, Will, Kevin and Thayne are notified via text.
  - Rob Valli - 516-301-6331
  - Noreen Brittenham - 631-848-3140
  - Kristine Young - 775-846-0686
  - Nancy Beigel - 775-762-7092

- Thayne Christensen - 775-745-7794
  - Sue Johnson - 772-220-2311
  - Will Hoida - 775-771-1149
  - Kevin Schiesz - 929-215-3820
- 911 is called by Nancy Beigel (it is likely that 911 may have been called already by another party but need to be sure)
  - Campus Security is notified by Thayne; Thayne to notify Lizzie to send e2 Campus Alert
  - Lizzie to send e2 Campus Alert notification to evacuate campus.
  - Kristine Young to notify Hyatt: GM office and Brett Bodie in security, of a campus evacuation; Hyatt – 775-832-1234
  - Evacuation Route emergency responders go to assigned locations on evacuation route on Country Club and assist in moving people to the street and on the route to the Hyatt Hotel parking lot
  - Rob goes to microphone to announce:
    - May I have your attention. Your attention please.
    - There is a fire on campus. Fire and emergency personnel have been called.
    - For safety, the campus is being evacuated.
    - Please go to Country Club Drive and walk to the Hyatt Hotel parking lot.
    - Staff will be on the evacuation route to assist you.
    - Please remain at the Hyatt parking lot and wait for further communication from SNU personnel.
  - Sue Johnson and Noreen Brittenham head directly to evacuation site
  - Rob, Kevin, Kristine, Will, and Thayne remain on campus until everyone has been evacuated and to work with fire/police authorities; location TBD based on location of fire
  - Kristine to text Sue, Noreen, Kevin, Nancy, Noreen, Thayne, and Will on Rob's location
  - Kevin to go to Rob's location and spokespeople for all media inquiries
  - Kristine to go to stage to assist Rob and Board members
  - Nancy and Lizzie to evacuate buildings and then head to evacuation
  - Thayne directs Sodexo employees to evacuate and meets fire and police departments and direct to Kevin's location and/or facilitate needs of fire/police
  - Kevin, Will and Thayne remain on campus to assist Rob/Kristine and emergency personnel.
  - Lizzie and Nancy report to Hyatt parking lot once buildings are clear;
  - Kristine to be main communication source to Sue and Noreen at evacuation site.

#### BOMB OR BOMB THREAT

##### CALL IN BOMB THREAT:

Person receiving the bomb threat telephone call will make every attempt to:

- Stay calm and indicate your desire to be cooperative with the caller. Do not antagonize or challenge the caller.
- Check the display on the phone and write down what is displayed.
- While the caller is speaking to you on the phone fill out the "Bomb Threat Checklist".
- Obtain as much information as possible. Prolong the conversation as long as possible. Ask permission to repeat any instructions to make sure they were understood.
- Identify background noises.
- If possible, signal to a coworker nearby to notify the President.



May I have your attention. Your attention please.  
We've just experience an earthquake and there is the likelihood of aftershocks.  
Please remain in the open area. Do not go into any buildings.  
We will stay in this area until the tremors have stopped and we have received an all clear from emergency personnel.

- Everyone on stage to get down from the stage and stay in the open area.
- If anyone is indoors, they are to stay inside. If outside, stay outside.
- If indoors, stand against a wall near the center of the building, stand in a doorway, or crawl under heavy furniture (a desk or table). Stay away from windows and outside doors.
- If you're outdoors, stay in the open away from power lines or anything that might fall. Stay away from buildings (stuff might fall off the building or the building could fall on you).
- Don't use matches, candles, or any flame in the event there are broken gas lines
- If you're in a car, stop the car and stay inside the car until the earthquake stops.
- Don't use elevators.
- Check yourself and others for injuries. Provide first aid for anyone who needs it.
- Stay out of damaged buildings.
- Be careful around broken glass and debris.
- Stay away from beaches. Tsunamis sometimes hit after the ground has stopped shaking.
- Stay away from damaged areas.
- Expect aftershocks.
- Everyone is to remain in the open area until directions from College administration.

#### ACTIVE SHOOTER

The following are emergency procedures when outside during an active shooter event:

- Move or crawl away from gunfire if safe to do so, trying to utilize any obstructions between you and the gunfire. Remember that many objects of cover may conceal you from sight, but may not be bulletproof.
- When you reach a place of relative safety, stay down and do not move. Do not peek or raise your head in an effort to see what may be happening.
- Wait and listen for directions from law enforcement personnel.

If Shooter is in Close Proximity:

- An individual must use his/her own discretion about when he or she must engage a shooter for survival.
- Generally, one can lie motionless and pretend to be unconscious or confront the individual.
- Make a plan as to how you will survive the situation.
- Make a total commitment to action and act as a team with others if possible.
- Do whatever is necessary to survive the situation.

Help Out:

- Warn others.
- Help others escape.
- Keep others away from the danger area.
- Help the injured.
- Help others stay calm



#### Calling for Help:

- If safe to do so, call 911. Do not assume that someone else has reported the incident.
- On Campus: call Security at 775-223-3107.
- If safe to do so, Lizzie to send e2 Campus alert
- Be persistent; phones may be jammed.
- Calmly identify yourself and your exact location. Remain calm and answer the dispatcher's questions. The dispatcher is trained to obtain the necessary and required information for an appropriate emergency response.
- If safe to do so, stop and take time to get a good description of the criminal. Note height, weight, sex, race, approximate age, clothing, method and direction of travel, and his/her name, if known. If the suspect is entering a vehicle, note the license plate number, make and model, color, and outstanding characteristics. All of this takes only a few seconds and is of the utmost help to the responding officers.
- Although you are not expected to know all of the answers, answer them to the best of your ability. Even though you may think the questioning is wasting valuable time, the information you provide will enable 911 dispatchers to dispatch officers and other emergency personnel safely and effectively.

During your call to 911, you may be asked questions, such as:

- What exactly is happening and how do you know? Is it still happening?
- Where is the suspect now? What was his/her last known direction of travel?
- Are there any wounded and how many?
- What is the specific location of occurrence?
- What types of weapons were used? Describe the weapon/s or other dangerous object/s if possible, and any visible ammunition:
  - Rifle
  - Shotgun
  - Handgun: revolver or automatic
  - Ammunition: Describe type, amount and type of container (metal box, cardboard box, backpack pockets and others)
  - Knife or other dangerous weapons
  - Explosive device: Give specific description
  - Were any shots fired? Describe the sound and the number of shots fired.
  - Do you know who the suspect/s is? If yes, identify them and provide any background knowledge you may have.

#### When Law Enforcement Arrives:

- When law enforcement reaches you, do not run at them or make sudden movements.
- The priority of the first responders will be to identify the shooter. Law enforcement will need to ensure that you are not the shooter.
- Do not scream, yell, point, or wave your arms.
- Do not hold anything in your hands that could be mistaken for a weapon (including cell phones).
- Be quiet and compliant.
- Show the officers your empty hands and follow their instructions.
- Give the number of shooters.
- Give the location and physical description of the shooter.

- Give the number and types of weapons.
- When it is safe to do so, you will be given instructions as to how to safely exit your location.



Evacuation Plan per Building:

Sierra Nevada College Campus has two "Safe Buildings" when building specific emergencies occur

- Patterson Hall is a primary safe building
  - The following buildings evacuate to Patterson Hall
    - David Hall, Prim-Schultz, Campbell-Friedman, Prim Library and TCES
- Prim Library is a secondary safe building(only used if Patterson Hall is inhabitable)
  - The following buildings evacuate to Prim Library
    - David Hall, Prim-Schultz, Campbell-Friedman, Patterson Hall and TCES

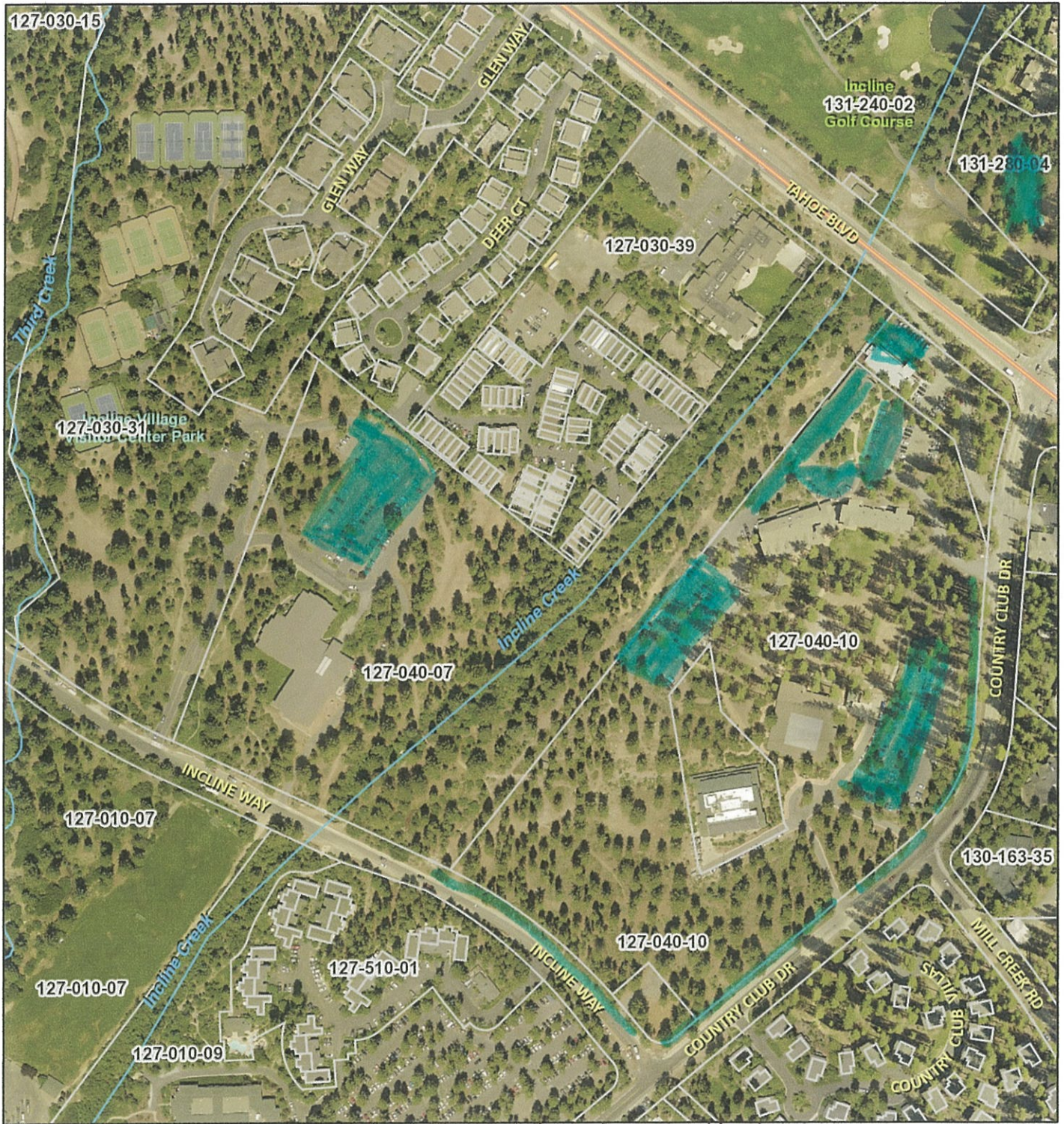
Campus Evacuation:

In case of a full campus evacuation all individuals are to exit each building and make their way up to Country Club Drive and Incline Way and proceed to the Hyatt parking lot at that location.

- Faculty, Staff, and students are responsible to follow the directives of all individuals wear an orange vest.



# SNC Forum Parking



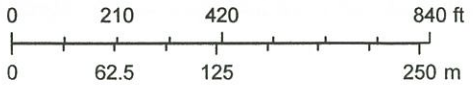
September 5, 2019

APN

*Note: Parking attendants will be on site directing vehicles to venues.*  
 80 spaces @ Cornerstone Church  
 311 spaces on SNC campus  
 60 spaces on IVV ID Rec Center site  
 40+ spaces along Country Club Dr & Incline Way

491  
 Total Spaces

1:4,514

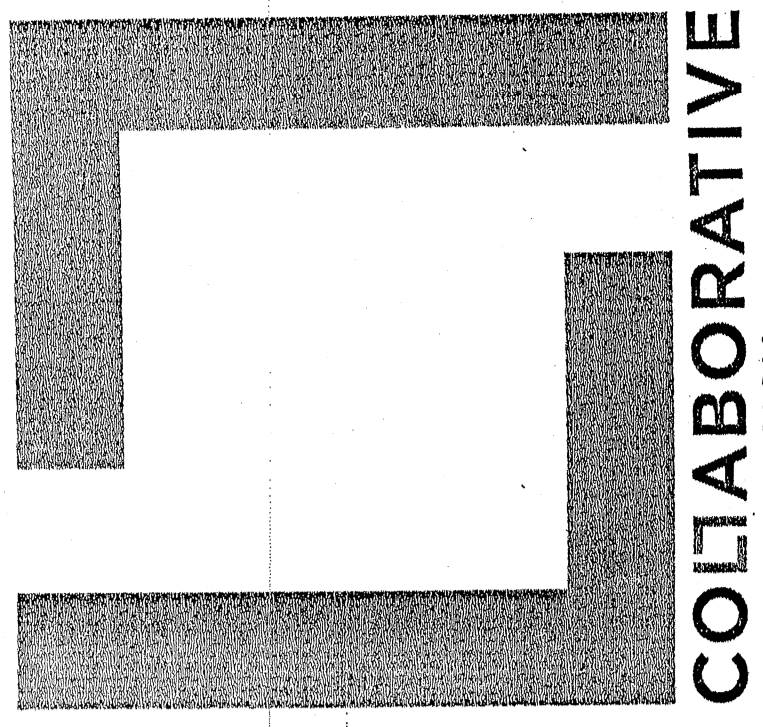


Washoe County  
 Washoe County GIS  
 Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

This information for illustrative purposes only. Not to be used for measurement, calculation, or delineation of location. WADMIN21-0008 EXHIBIT D

ATTACHMENT F





**COLLABORATIVE**  
DESIGN STUDIO

architecture of place  
9444 COLLEGE BLVD. SUITE 101 INCLINE VILLAGE, NV 89451  
WWW.COLLABORATIVEDESIGNSTUDIO.COM  
775.348.7777 F 775.348.0904

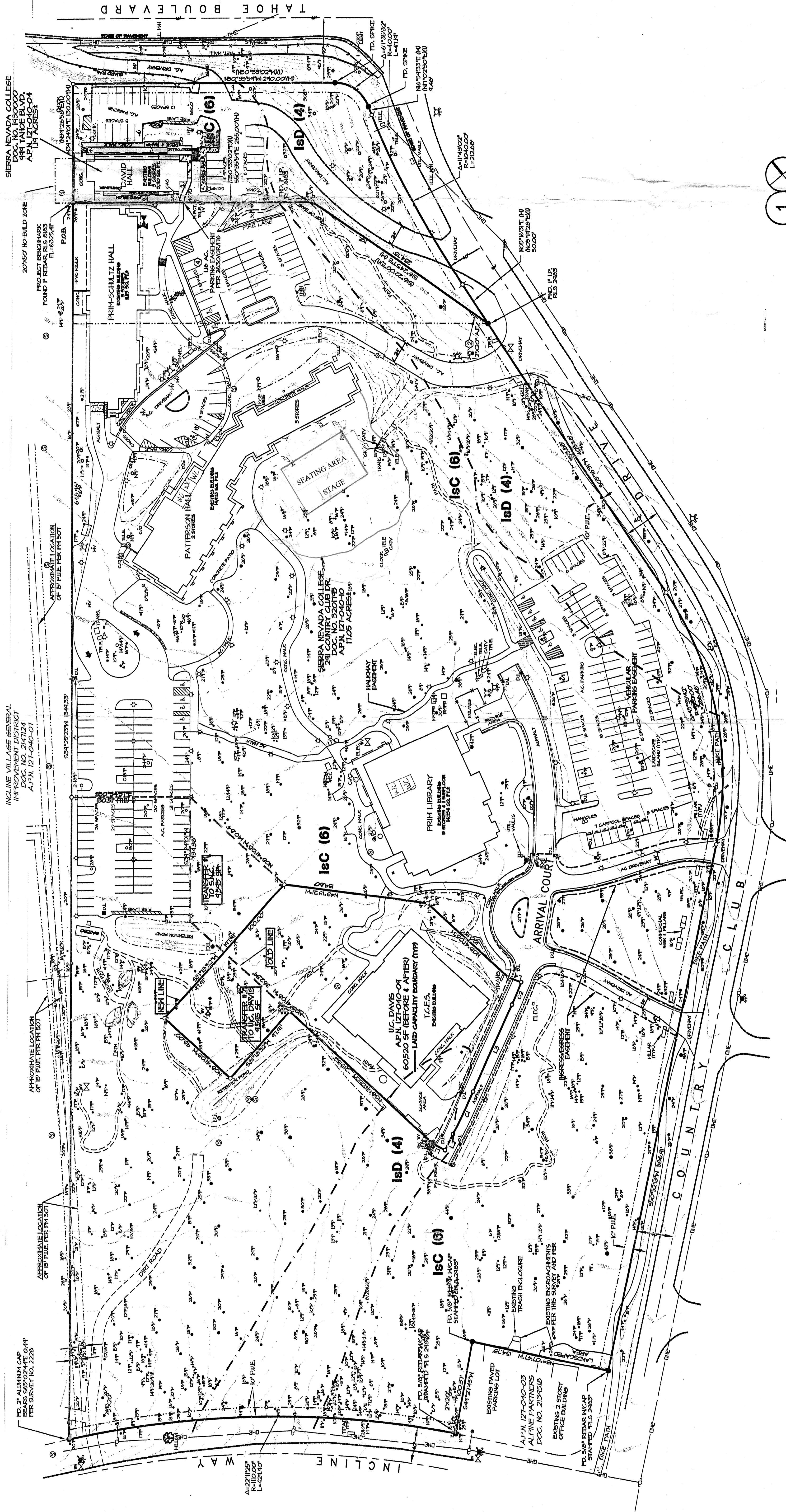


**SIERRA NEVADA COLLEGE**  
LAKE TAHOE  
999 Tahoe Blvd. Incline Village, NV  
89451  
Contact: DIANE SHERMAN  
775.451.7522

TAHOE FORUM SPEAKER SERIES  
FEATURING SIR RICHARD BRANSON  
OUTDOOR SEATING FOR 600 PEOPLE  
AN ADDITIONAL 200 PEOPLE WILL  
WATCH THE EVENT VIA LIVE  
STREAM OF THE EVENT IN  
PATTERSON DINING HALL AND  
TAHOE CENTER FOR  
ENVIRONMENTAL SCIENCES  
WEATHER PROOF CANOPY TO  
PROTECT LIVE STREAMING  
VIEWERS WILL BE SHADE  
PROVIDED BY FABRIC SHADE SAILS  
OVER THE AUDIENCE

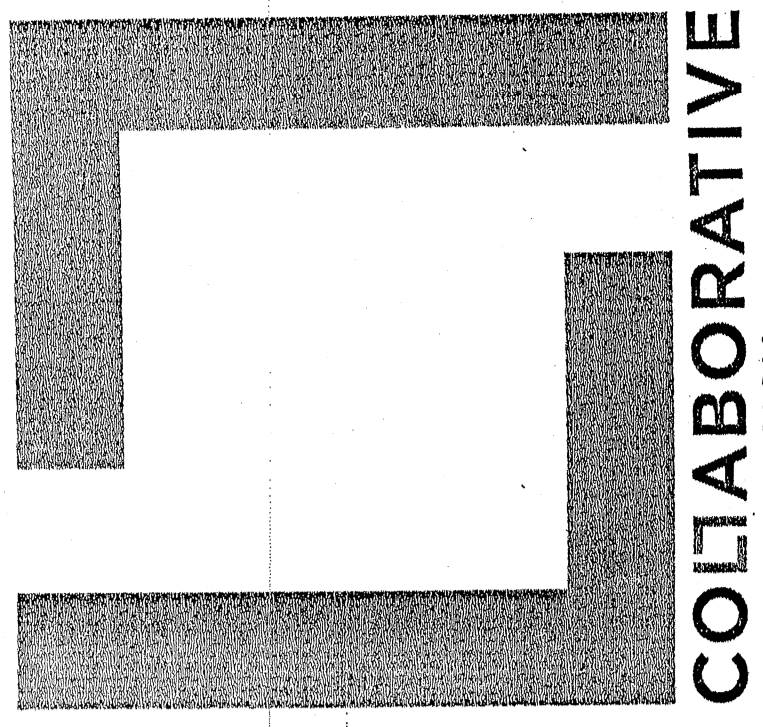
A.P.N. 127-040-04  
A.P.N. 127-040-09  
A.P.N. 127-040-10  
999 TAHOE BLVD.  
INCLINE VILLAGE, NV 89451

JOB NO: 20194  
DATE: 14 FEBRUARY 2019



1  
1" = 50'  
NORTH





**COLLABORATIVE**  
DESIGN STUDIO

architecture of place  
9444 COLLEGE BLVD. SUITE 101 INCLINE VILLAGE, NV 89451  
WWW.COLLABORATIVEDESIGNSTUDIO.COM  
775.348.7777 F 775.348.0904

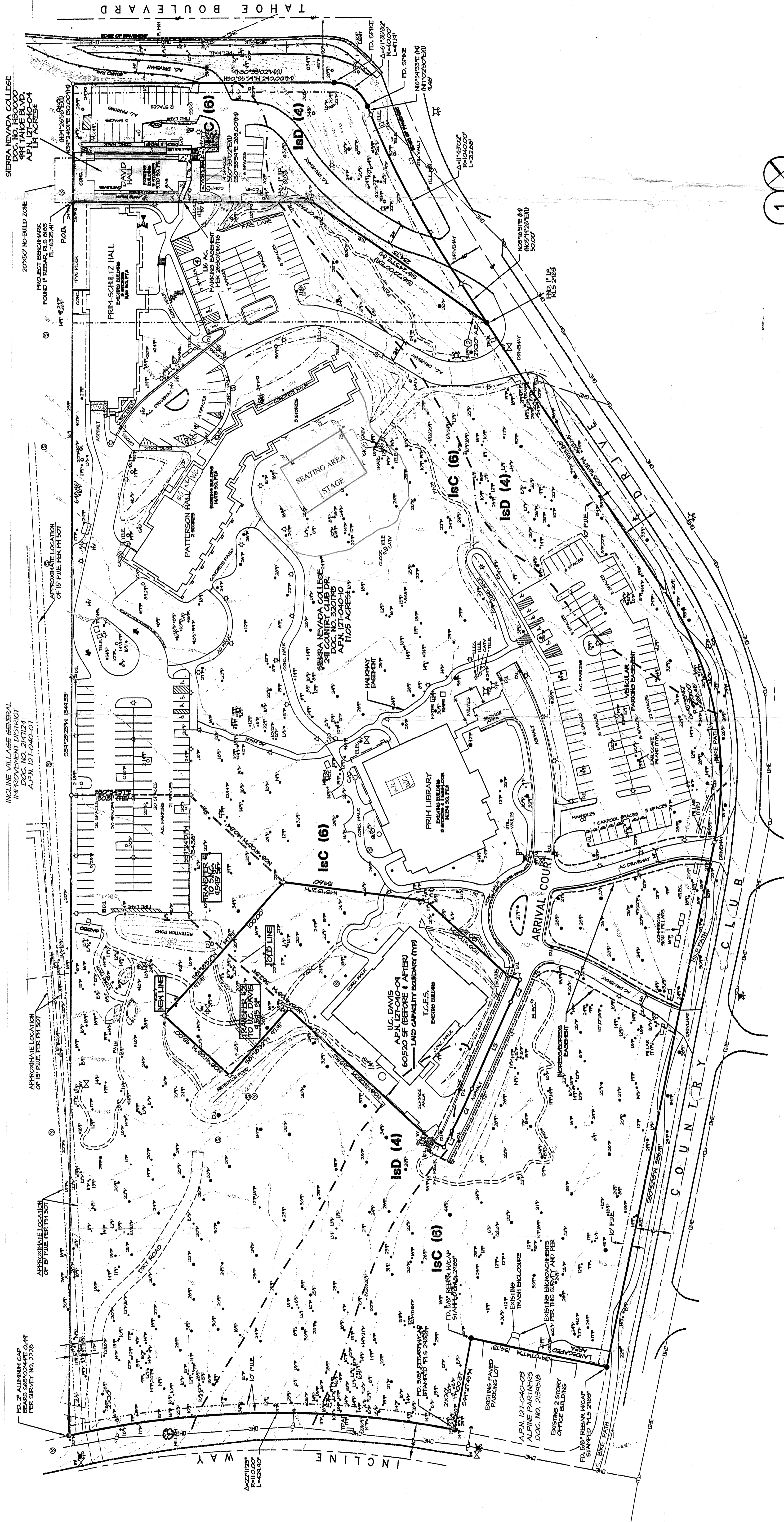


**SIERRA NEVADA COLLEGE**  
LAKE TAHOE  
999 Tahoe Blvd. Incline Village, NV  
89451  
Contact: DIANE SHERMAN  
775.451.7522

TAHOE FORUM SPEAKER SERIES  
FEATURING SIR RICHARD BRANSON  
OUTDOOR SEATING FOR 600 PEOPLE  
AN ADDITIONAL 200 PEOPLE WILL  
WATCH THE EVENT VIA LIVE  
STREAM OF THE EVENT IN  
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WEATHER PROOF CANOPY TO  
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OVER THE AUDIENCE

A.P.N. 127-040-04  
A.P.N. 127-040-09  
A.P.N. 127-040-10  
999 TAHOE BLVD.  
INCLINE VILLAGE, NV 89451

JOB NO: 20194  
DATE: 14 FEBRUARY 2019



1  
NORTH  
1" = 50'